

Terms of Reference

POSITION DESCRIPTION

Position Title	: Electrician
Position Level	: 11 (O)
Terms	: Regular
Major Group	: Real Estate Division
Sub Group	: Asset Maintenance Section
Pay Scale	: 15,620 – 390 – 23,420

General Responsibilities:

- i. Ability to perform electrical tests, read results and diagnoses and repair electrical problems.
- ii. Inspect electrical components including transformers and circuit breakers.
- iii. Use testing devices to identify and report electrical problems.
- iv. Create records of materials used.
- v. Performing routine maintenance around the building such as fixing structural damage.
- vi. Working on damaged electrical wiring when a shortage or severed wire occurs.
- vii. Applying preventative measures to the building to reduce the risk of future problems.
- viii. Fixing potential safety hazards to avoid injuries.
- ix. Carry out any other task that may be assigned from time to time.

SPECIFIC ROLES AND RESPONSIBILITIES

- i. Install, maintain and repair electrical control, wiring, and lighting systems.
- ii. Read technical diagrams and blueprints.
- iii. Perform general electrical maintenance.
- iv. Inspect transformers and circuit breakers and other electrical components.
- v. Troubleshoot electrical issues using appropriate testing devices.
- vi. Repair and replace equipment, electrical wiring, or fixtures.



KNOWLEDGE AND SKILLS REQUIREMENTS

Education : TTI /VTI Graduates OR NC II certified

Experience : Minimum 5 years' experience required and preference will be given to Candidate with experience in electrician.

Knowledge of language(s) and other specialized requirements:

Required good communication skills and interpersonal skills. Ability to organize information and maintain up-to-date information for administrative and management purposes.